

ATLANTIC'S NEXT MOVE TO ADDRESS HEALTH, SAFETY, AND ESSENTIAL BUSINESS

Over the past 14 days, your company has evaluated all available data and government directives in our efforts to be proactive and implement procedures addressing the historic impacts of COVID-19. Our employees have responded with great spirit and with a remarkably positive commitment.

We have implemented work from home where functional, asked for distancing in every department, and initiated broad "sickness and medical checks" for those positions that cannot be remote. Atlantic has also been named by the Homeland Security Department as an ESSENTIAL business critical to the food, beverage and medical supply chain. The supply chain must have packaging to function.

First, we appreciate everyone's full cooperation and overwhelmingly positive embrace of these difficult and disruptive processes. They are critical, and they are necessary if Atlantic is to contribute our part to getting to the other side of this crisis. What each of you is doing is in Atlantic's welfare for sure, but, moreover, is in your nation's interest. Nothing since WWII has asked citizens to come to the aid of your country at this level.

So, from your leadership team, we shout out to each one of you, "THANK YOU!"

A FURTHER REQUEST:

Today, Monday, March 23rd we are asking each of you to voluntarily go one step further and implement a "Modified Shelter at Home." Several states and urban areas have already mandated that all individuals and families are under a "Full Shelter at Home". A true "Shelter Policy" is policed and any non-critical outside activity is off limits. We are not asking for that. A government mandated shelter could come to our states soon, but we do not want to wait on this mandate.

What this "Modified Shelter at Home" means is that when you are not at work, you and all your family members stay home and do not associate with outside persons. You leave your home only for critical needs like groceries, medical, or attending to another family member in need. When going out, you use all the listed precautions of separation, hand washing, sickness isolation, etc. We are asking each of you to adopt this shelter immediately.

While your family is sheltering under Atlantic's request, you still go outside, take walks, ride bikes, be with your family, but you do stay away from all others and insure your family members do so as well. You keep spacing with all others. Your full immediate household family is asked to be on shelter. Please avoid any non-critical association with anyone and do not go to any gatherings including meetings, church, play groups, etc. First, this protects your family and secondly, it keeps you isolated so you can support Atlantic's essential work effort.

Of course, we cannot mandate or require this for there is no way to monitor other than the honor system. We are asking you to commit your honor for the welfare of all.

If we implement this throughout Atlantic, we should reduce the likelihood of the virus coming to the workplace and this increases our ability to serve the essential needs of our country. A national shelter at home could be coming or a state mandated one, but as in each of these procedures, we would like to get in front.

Atlantic has some advantages, we hope, because most employees do not live in congested urban environments. Under this "modified shelter," everyone's chances of avoiding COVID-19 is improved, hopefully.

GOVERNMENT PAYMENTS:

The government is currently passing legislation to address job losses primarily in the hospitality and transportation industries, but most likely an April check from the US Government will be mailed to many taxpayers.

Proposed is \$1,200 per taxpayer, \$1,200 for spouse, and \$500 for each child. While no one at Atlantic is losing their jobs, you should still receive these dollars.

These payments are fully supported by Atlantic and we hope you will view this like a bonus for your "over and above" effort. You will continue to be paid by Atlantic if you are at work, work from home, or are in one of the "at risk "groups (now at home) under the policy we have published. The government payments will be very helpful to each of you after this is over and you certainly will have earned it. Regardless of these government checks, we need you at work under the guidelines of being "symptom free" for you and any family members.

Thanks to each one of you and every member of your family who is supporting you in this challenging though critical commitment. You, as always, are the best of Atlantic! You remain the Greatest Team on Earth. Hang in there. We will get through to the other side.

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