

March 23, 2020

To: Atlantic Packaging Supplier  
From: Wes Carter, President, Atlantic Packaging  
Dear Valued Supplier:

There is no doubt that the next several weeks will prove to be very challenging as we all strive to best protect our number one asset - our people. At the same time, our businesses have an obligation to keep essential products flowing.

The materials or services you provide, specifically, play a critical role in this mission.

Atlantic has been designated as a critical infrastructure industry as defined by the U.S. Department of Homeland Security. Critical infrastructure industries have a responsibility to maintain normal operations to deliver critical products associated with the safe distribution of food, personal and household hygiene, and medical supplies. More guidance with respect to these designations can be found at the Department of Homeland Security URL: <https://www.cisa.gov/publication/guidance-essential-critical-infrastructure-workforce>.

You are identified as a supplier to Atlantic Packaging of products and/or services. Your continued supply of the materials and/or services to Atlantic is essential in Atlantic fulfilling our obligations as part of the critical industry infrastructure. Please advise if you have questions or require additional information with respect to your products/services as related to Atlantic products designated as essential.

If the point comes where your production time must be prioritized due to significant labor issues, input shortages, or any other unforeseen circumstances, we urge you to please consider the needs of your customers who perform essential operations for essential businesses, including Atlantic Packaging.

Additionally, we encourage you to reference official guidance related to the COVID-19 disaster emergency as has been, and may continue to be announced across states in the future.

We value your partnership, and know that we will get through this together, stronger and healthier as a result.

