



March 30, 2020

To: All Atlantic

## **OUTSIDE OF WORK GROUP CONTACT**

We have requested all essential personnel who are coming to our facilities daily to use "modified shelter-at-home" when you are not at work. This means you isolate yourselves from any groups or activities outside of your immediate family. You go only to the grocery store or essential public contact. You always keep social distancing.

We encourage you not to attend group events, but if for any reason you do attend a group event -funeral, wedding, reunion, church, etc - please communicate this to your supervisor before showing up at work. Based on the circumstances, we will make a decision if you should stay home and be quarantined for a period.

Thank you for your full cooperation.

RC

